

Tier A Municipal Stormwater Regulation Program

# Stormwater Pollution Prevention Team Members

Number of team members may vary.

Completed by: C. Bernard Blum, Jr., P.E.

Title: Borough Engineer

Date: January 10, 2005

Municipality: Borough of Rumson

County: Monmouth

NJPDES #: NJG0149071

PI ID #: 213975

Stormwater Program Coordinator: C. Bernard Blum, Jr., P.E.

Title: Borough Engineer

Office Phone #: (732)-671-6400

Emergency Phone #: Same as above

Public Notice Coordinator: Thomas S. Rogers

Title: Borough Administrator

Office Phone #: (732) 842-3300

Emergency Phone #: Same as above

Post-Construction Stormwater Management Coordinator: C. Bernard Blum, Jr., P.E.

Title: Borough Engineer

Office Phone #: (732) 671-6400

Emergency Phone #: Same as above

Local Public Education Coordinator: Thomas S. Rogers

Title: Borough Administrator

Office Phone #: (732) 842-3300

Emergency Phone #: Same as above

Ordinance Coordinator: Frederick J. Andre

Title: Code Enforcement/Zoning Officer

Office Phone #: (732) 842-5267

Emergency Phone #: Same as above

Public Works Coordinator: Mark T. Wellner

Title: Superintendent of Public Works

Office Phone #: (732) 842-8941

Emergency Phone #: Same as above

Employee Training Coordinator: Mark T. Wellner

Title: Superintendent of Public Works

Office Phone #: (732) 842-8941

Emergency Phone #: Same as above

Other: Frederick J. Shea

Title: Superintendent of Sanitary Sewers

Office Phone #: 732-747-2704

Emergency Phone #: Same as above

## SPPP Form 2 - Public Notice

Municipality  
Information

Municipality: Borough of Rumson

County: Monmouth

NJPDES # : NJG0149071

PI ID #: 213975

Team Member/Title: Thomas S. Rogers, Borough Administrator

Effective Date of Permit Authorization (EDPA): 04-01-04

Date of Completion: Jan. 10, 2005      Date of most recent update: \_\_\_\_\_

Briefly outline the principal ways in which you comply with applicable State and local public notice requirements when providing for public participation in the development and implementation of your stormwater program.

*The Borough of Rumson provides public notice of meetings as required by the Open Public Meetings Act ("Sunshine Law," N.J.S.A. 10:4-6 et seq.) and as required by N.J.S.A. 40:49-1 et. seq. for the passage of ordinances. The Borough will also provide public notice for municipal actions such as the adoption of the stormwater management plan as outlined by the Municipal Land Use Law (N.J.S.A. 40:55D-1 et. seq.).*

# SPPP Form 3 – New Development and Redevelopment Program

Municipality Information

Municipality: Borough of Rumson County: Monmouth  
 NJPDES # : NJG0149071 PI ID #: 213975  
 Team Member/Title: C. Bernard Blum, Jr., P.E., Borough Engineer  
 Effective Date of Permit Authorization (EDPA): 04-01-04  
 Date of Completion: Jan. 10, 2005 Date of most recent update: \_\_\_\_\_

Describe in general terms your post-construction stormwater management in new development and redevelopment program (post-construction program), and how it complies with the Tier A Permit minimum standard. This description must address compliance with the Residential Site Improvement Standards for stormwater management; ensuring adequate long-term operation and maintenance of BMPs (including BMPs on property that you own or operate); design of storm drain inlets (including inlets that you install); and preparation, adoption, approval, and implementation of a municipal stormwater management plan and municipal stormwater control ordinance(s). Attach additional pages as necessary. Some additional specific information (mainly about that plan and ordinance(s)) will be provided in your annual reports.

*The Borough's post-construction stormwater management in new development and redevelopment program is as follows:*

- 1. The Borough's Planning or Zoning Board of Adjustment will ensure that plans for all new residential development and redevelopment projects, subject to the Residential Site Improvements Standards, are in compliance with the Stormwater Management Regulations prior to issuance of final subdivision or site plan approvals under the Municipal Land Use Law.*
  
- 2. The Code Enforcement/Zoning Officer will ensure continued compliance of all private developments with the approved subdivision plans and applicable ordinances, as well as, long term operation and maintenance of BMPs. The Superintendent of Public Works will be responsible for appropriate long term operation and maintenance of BMP's on Borough property.*
  
- 3. The Planning or Zoning Boards will ensure all plans for new development and redevelopment projects incorporate the new design of storm drain inlets. The Borough Engineer will ensure proper installation of said inlet and the Superintendent of Public Works will be responsible for proper maintenance/retrofit of existing and new inlets.*
  
- 4. The Planning Board and Borough Engineer have reviewed the Sample Municipal Stormwater Management Plan and have drafted a Municipal Stormwater Management Plan in accordance with the sample. The plan was submitted to the County Review Agency prior to final approval by the Borough Planning Board. The Borough anticipates adoption of the stormwater management plan in February and a draft ordinance will be prepared within 12 months of this adoption date. The plan and ordinance will then be forwarded to the County Review Agency for formal approval.*

*5. Upon approval of the stormwater control ordinance and plan, the Planning Board and Zoning Board of Adjustments will ensure that all plans for new development and redevelopment projects are in compliance with the design and maintenance measures adopted.*

# SPPP Form 4- Local Public Education Program

Municipality  
Information

Municipality: Borough of Rumson County Monmouth

NJPDES # : NJG0149071 PI ID #: 213975

Team Member/Title: Thomas S. Rogers, Borough Administrator

Effective Date of Permit Authorization (EDPA): 04-01-04

Date of Completion: Jan. 10, 2005 Date of most recent update: \_\_\_\_\_

## Local Public Education Program

Describe your Local Public Education Program. Be specific on how you will distribute your educational information, and how you will conduct your annual event. Attach additional pages with the date(s) of your annual mailing and the date and location of your annual event.

*ANNUAL BROCHURE DISTRIBUTION - The Borough of Rumson will distribute the DEP provided brochure to all residents and businesses along with one of the Borough's annual recycling newsletter, which is distributed in January. Additional copies will be made available to the public at Borough Hall and posted on the Borough's municipal website.*

*ANNUAL EVENT - The Borough of Rumson will coordinate their annual educational event with the Borough's Memorial Day Parade. Borough personnel will setup a table and distribute the DEP provided brochure and other educational materials provided by the DEP and the Borough's Environmental Commission members.*

*See Appendix 1 for a copy of the Borough's detailed Local Public Education Program and sample brochures.*

# SPPP Form 5 – Storm Drain Inlet Labeling

Municipality  
Information

Municipality: Borough of Rumson County Monmouth

NJPDES # : NJG0149071 PI ID #: 213975

Team Member/Title: Frederick J. Shea, Superintendent of Sanitary Sewers

Effective Date of Permit Authorization (EDPA): 04-01-04

Date of Completion: Jan. 10, 2005 Date of most recent update: \_\_\_\_\_

## Storm Drain Inlet Labeling

Describe your storm drain inlet labeling program, including your labeling schedule, the details of your long-term maintenance plan, and plans on coordinating with watershed groups or other volunteer organizations.

*Previously, volunteer groups, such as the local Boy Scout Troops, etc., stenciled the Borough's storm drain inlets, however, recent inspections have indicated that most stencils are unrecognizable. Therefore, the Borough will initiate a re-labeling program utilizing Borough DPW and Sewer Department Personnel. The Borough will utilize the "Duracast" curb markers manufactured by Clearwater Technologies. The plastic labels, which are applied to the storm drain inlet with an adhesive, show a fish in the center and reads "No Dumping-Drains to River".*

*The re-labeling process will be divided into two sectors as shown in the Borough Sector Map (See Appendix 2). Sector A, which is the area East of Bingham Ave, will be completed by April 1, 2007. Sector B, which is the area West of Bingham Ave will be completed by April 2009.*

*Periodic inspection and maintenance will be conducted by Borough forces during the annual storm drain inlet cleaning program. Labels will be checked to ensure that they are visible and firmly adhered to the storm drain inlet. Replacement will be done as needed.*

*See Appendix 3 for a detailed description of the Borough's labeling program.*

# SPPP Form 6 – MS4 Outfall Pipe Mapping

Municipality  
Information

Municipality: Borough of Rumson County Monmouth

NJPDES # : NJG0149071 PI ID #: 213975

Team Member/Title: Mark T. Wellner, Superintendent of Public Works

Effective Date of Permit Authorization (EDPA): 04-01-04

Date of Completion: Jan. 10, 2005 Date of most recent update: \_\_\_\_\_

Explain how you will prepare your map (include its type and scale, and the schedule for the mapping process). Who will prepare your map (e.g., municipal employees, a consultant, etc.)?

*In 1992, the Borough completed a stormwater system map under the Sewage Infrastructure Improvements Act (SIIA). Borough personel, utilizing the existing stormwater map, will walk the Borough's streams and other water bodies to identify each outfall operated by the Borough. Once identified, outfalls will be mapped, inspected and, if necessary, investigated (see Illicit Connection Elimination Program and Outfall Pipe Stream Scouring Remediation Program).*

*The Borough will be divided into two sectors: Sector A is the area East of Bingham Avenue and Sector B is the area West of Bingham Avenue. Sector A will be mapped by April 1, 2007 and Sector B will be mapped by April 1, 2009. (See Appendix 2, Borough Sector Map)*

*Once each outfall has been identified and mapped, the Borough Engineer's office will provide a map (Scale 1"=4800 ft.) outlining the locations of all water bodies receiving outfall discharges, locations of outfalls identified (both existing and those found during the field inspection) and an alpha-numeric identifier for each outfall.*

# SPPP Form 7 – Illicit Connection Elimination Program

Municipality  
Information

Municipality: Borough of Rumson County Monmouth

NJPDES # : NJG0149071 PI ID #: 213975

Team Member/Title: Mark T. Wellner, Superintendent of Public Works

Effective Date of Permit Authorization (EDPA): 04-01-04

Date of Completion: Jan. 10, 2005 Date of most recent update: \_\_\_\_\_

Describe your Illicit Connection Elimination Program, and explain how you plan on responding to complaints and/or reports of illicit connections (e.g., hotlines, etc.). Attach additional pages as necessary.

*Borough personel will initiate the illicit connection inspection of each outfall during the MS4 Outfall mapping process. They will utilize the DEP provided Illicit Connection Inspection Report Form to conduct the inspections and file the forms with the SPPP plan accordingly. Outfalls that are found to have a dry weather flow or evidence of an intermittent non-stormwater flow will be re-inspected. If an illicit connection is identified and located, the responsible party will be cited for being in violation of the Borough's Illicit Connection Ordinance and the connection will be eliminated. If, after three investigation attempts, the illicit connection is not found, a Closeout Investigation Form will be prepared and submitted along with the Borough's Annual Inspection and Recertification Report. Illicit connections found to originate from another public entity will be reported by the Borough to the affected entity and the DEP.*

*Presently, residents may contact either the Public Works Department or Police Department to report any spills or leaks of hazardous materials. The Borough will formalize and institute a procedure for public reporting of suspected illicit connections by October 1, 2005.*



# SPPP Form 8 – Illicit Connection Records

Municipality Information

Municipality: Borough of Rumson County Monmouth  
 NJPDES # : NJG0149071 PI ID #: 213975  
 Team Member/Title: Mark T. Wellner, Superintendent of Public Works  
 Effective Date of Permit Authorization (EDPA): 04-01-04  
 Date of Completion: Jan. 10, 2005 Date of most recent update: \_\_\_\_\_

Prior to May 2, 2006

**Note:** Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.

Total number of inspections performed this year? \_\_\_\_\_

Number of outfalls found to have a dry weather flow? \_\_\_\_\_

Number of outfalls found to have an illicit connection? \_\_\_\_\_

How many illicit connections were eliminated? \_\_\_\_\_

Of the illicit connections found, how many remain? \_\_\_\_\_

May 2, 2006 – May 1, 2007

**Note:** Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.

Total number of inspections performed this year? \_\_\_\_\_

Number of outfalls found to have a dry weather flow? \_\_\_\_\_

Number of outfalls found to have an illicit connection? \_\_\_\_\_

How many illicit connections were eliminated? \_\_\_\_\_

Of the illicit connections found, how many remain? \_\_\_\_\_

May 2, 2007 – May 1, 2008

**Note:** Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.

Total number of inspections performed this year? \_\_\_\_\_

Number of outfalls found to have a dry weather flow? \_\_\_\_\_

Number of outfalls found to have an illicit connection? \_\_\_\_\_

How many illicit connections were eliminated? \_\_\_\_\_

Of the illicit connections found, how many remain? \_\_\_\_\_

May 2, 2008 – May 1, 2009

**Note:** Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.

Total number of inspections performed this year? \_\_\_\_\_

Number of outfalls found to have a dry weather flow? \_\_\_\_\_

Number of outfalls found to have an illicit connection? \_\_\_\_\_

How many illicit connections were eliminated? \_\_\_\_\_

Of the illicit connections found, how many remain? \_\_\_\_\_

# SPPP Form 9 – Yard Waste Ordinance/Collection Program

Municipality  
Information

Municipality: Borough of Rumson County Monmouth

NJPDES # : NJG0149071 PI ID #: 213975

Team Member/Title: Mark T. Wellner, Superintendent of Public Works

Effective Date of Permit Authorization (EDPA): 04-01-04

Date of Completion: Jan. 10, 2005 Date of most recent update: \_\_\_\_\_

Please describe your yard waste collection program. Be sure to include the collection schedule and how you will notify the residents and businesses of this schedule. Attach additional pages as necessary.

*The Borough currently distributes an annual newsletter to residents and businesses that describes the Borough's collection system and clean-up procedures. This newsletter also includes a collection schedule. See Appendix 4 for a copy of the newsletter outlining the description of the Borough's existing yard waste collection program and schedule. There will be no pick-up of grass by the Borough.*

*The Borough currently mandates that residents place all items for collection in a location that does not obstruct the storm drains. The Borough will modify this mandate to specify that no item shall be within 10 feet of the storm drain. All information provided in the newsletter will also be available on the Borough's website.*

# SPPP Form 10 - Ordinances

Municipality  
Information

Municipality: Borough of Rumson County Monmouth

NJPDES # : NJG0149071 PI ID #: 213975

Team Member/Title: Frederick J. Andre, Code Enforcement/Zoning Officer

Effective Date of Permit Authorization (EDPA): 04-01-04

Date of Completion: Jan. 10, 2005 Date of most recent update: \_\_\_\_\_

For each ordinance, give the date of adoption. If not adopted, explain the development status:

Pet Waste Existing ordinance to be reviewed and updated as needed.

Are information sheets regarding pet waste distributed with pet licenses? Y ( ) N ( )

Litter Pending Borough review of the DEP model ordinance.

Improper Waste Disposal Existing ordinance to be reviewed and updated as needed.

Wildlife Feeding Existing ordinance to be reviewed and updated as needed.

Yard Waste Existing ordinance to be reviewed and updated as needed.

Illicit Connections Pending Borough review of the DEP model ordinance.

How will these ordinances be enforced?

*Local code enforcement officer will enforce these ordinances. If someone violates one of these ordinances they will be given two warnings before a summons is issued for the violation.*

# SPPP Form 11 – Storm Drain Inlet Retrofitting

Municipality Information

Municipality: Borough of Rumson County Monmouth  
 NJPDES # :NJG0149071 PI ID #: 213975  
 Team Member/Title: Mark T. Wellner, Superintendent of Public Works  
 Effective Date of Permit Authorization (EDPA):04-01-04  
 Date of Completion: Jan. 10, 2005 Date of most recent update: \_\_\_\_\_

What type of storm drain inlet design will generally be used for retrofitting?

*The Borough will utilize NJDOT bicycle safe grates and Cambell Foundry Model #P-2-ECO catch basin heads or equal.*

Repaving, repairing, reconstruction or alteration project name	Projected start date	Start date	Date of completion	# of storm drain inlets	# of storm drains w/ hydraulic exemptions
<i>Buena Vista Avenue Drainage</i>	<i>06/04</i>	<i>06/04</i>	<i>09/04</i>	<i>3</i>	
<i>2004 Road Improvements</i>	<i>09/04</i>	<i>09/04</i>	<i>11/04</i>	<i>7</i>	
<i>Woodside Drive Drainage</i>	<i>09/04</i>	<i>09/04</i>	<i>12/04</i>	<i>2</i>	
<i>Hance Rd. Improvements</i>	<i>03/05</i>			<i>2</i>	
<i>Black Point Horseshoe Impr.</i>	<i>03/05</i>			<i>5</i>	

Are you claiming any alternative device exemptions or historic place exemptions for any of the above projects? Please explain:

*No. The Borough does not plan on claiming any historic place alternate device exemption for any of the above projects.*

# SPPP Form 12 – Street Sweeping and Road Erosion Control Maintenance

Municipality  
Information

Municipality: Borough of Rumson County: Monmouth

NJPDES # : NJG0149071 PI ID #: 213975

Team Member/Title: Mark T. Wellner, Superintendent of Public Works

Effective Date of Permit Authorization (EDPA): 04-01-04

Date of Completion: Jan. 10, 2005 Date of most recent update: \_\_\_\_\_

## Street Sweeping

Please describe the street sweeping schedule that you will maintain.

(NOTE: Attach a street sweeping log containing the following information: date and area swept, # of miles swept and the total amount of materials collected.)

*The Borough evaluated its streets and determined which areas require monthly sweeping. These areas will be grouped and scheduled accordingly. The Borough will also continue their existing street sweeping program, which at a maximum consists of monthly sweepings for all other streets.*

*See Appendix 5 for detailed description of the Borough's street sweeping program. Included is a location map and sample record log.*

## Road Erosion Control Maintenance

Describe your Road Erosion Control Maintenance Program, including inspection schedules. A list of all sites of roadside erosion and the repair technique(s) you will be using for each site should be attached to this form.

(NOTE: Attach a road erosion control maintenance log containing the following information: location, repairs, date)

*The Borough of Rumson will perform their Road Erosion Control Maintenance Program as part of their daily street sweeping activities. Any road erosion problems will be reported to Mark T. Wellner, Superintendent of Public Works. Identified areas will be prioritized and repaired in accordance with the Standards for Soil Erosion and Sediment Control in New Jersey. The Borough will keep a log of these inspections and maintain a list of repairs and the dates completed.*

# SPPP Form 13 – Stormwater Facility Maintenance

Municipality  
Information

Municipality: Borough of Rumson County: Monmouth

NJPDES # : NJG0149071 PI ID #: 213975

Team Member/Title: Mark T. Wellner, Superintendent of Public Works

Effective Date of Permit Authorization (EDPA): 04-01-04

Date of Completion: Jan. 10, 2005 Date of most recent update: \_\_\_\_\_

Please describe your annual catch basin cleaning program and schedule. Attach a map/diagram or additional pages as necessary.

*The Borough of Rumson will continue their existing storm drain inlet inspection/ cleaning program which consists of quarterly inspections of all storm drain inlets done in conjunction with their street sweeping program. A schedule and log will be maintained to record the number of inlets inspected and cleaned. At the time of inspection and/or cleaning, the Borough will also check to determine if the inlet is functioning properly. A maintenance schedule/record will be kept for those inlets that are in disrepair. The material that is collected from the cleaning process will be stored, stockpiled, and then disposed of at the County landfill.*

Please describe your stormwater facility maintenance program for cleaning and maintenance of all stormwater facilities operated by the municipality. Attach additional pages as necessary.

(NOTE: Attach a maintenance log containing information on any repairs/maintenance performed on stormwater facilities to ensure their proper function and operation.)

*The Borough will continue to maintain their existing stormwater system maintenance program to ensure systems are functioning properly. Presently, the Borough operates one detention basin, water quality swales, inlets and storm drains.*

*These facilities are maintained on a regular basis throughout the year and on an as needed basis in high risk areas by the Borough's Department of Public Works to ensure they are functioning properly. See Appendix 6 for a detailed description of the Borough's stormwater facility maintenance program. Included is a location map and sample maintenance record log.*

# SPPP Form 14 - Outfall Pipe Stream Scouring Remediation

Municipality Information

Municipality: Borough of Rumson County: Monmouth

NJPDES # : NJG0149071 PI ID #: 213975

Team Member/Title: Mark T. Wellner, Superintendent of Public Works

Effective Date of Permit Authorization (EDPA): 04-01-04

Date of Completion: Jan. 10, 2005 Date of most recent update: \_\_\_\_\_

Describe your stormwater outfall pipe scouring detection, remediation and maintenance program to detect and control active, localized stream and stream bank scouring. Attach additional pages as necessary.

(NOTE: Attach a prioritized list of sites observed to have outfall pipe stream and stream bank scouring, date of anticipated repair, method of repair and date of completion.)

*The Borough of Rumson will conduct outfall pipe scouring detection during the illicit connection inspection. Outfall pipes showing signs of scouring will be reported to Mark T. Wellner, Superintendent of Public Works, evaluated and prioritized for repairs in accordance with the Standards for Soil Erosion and Sediment Control in New Jersey. Repairs that do not require NJDEP permits will be prioritized first.*

*All repairs will be followed with an annual inspection to ensure that the scouring has not resumed.*

# SPPP Form 15 – De-icing Material Storage

Municipality  
Information

Municipality: Borough of Rumson County Monmouth

NJPDES # : NJG0149071 PI ID #: 213975

Team Member/Title: Mark T. Wellner, Public Works Superintendent

Effective Date of Permit Authorization (EDPA): 04-01-04

Date of Completion: Jan. 3, 2005 Date of most recent update: \_\_\_\_\_

## De-icing Material Storage

Describe how you currently store your municipality's de-icing materials, and describe your inspection schedule for the storage area. If your current storage practices do not meet the de-icing material storage SBR describe your construction schedule and your seasonal tarping interim measures. If you plan on sharing a storage structure, please include its location, as well as a complete list of all concerned public entities. If you store sand outdoors, describe how it meets the minimum standard.

*The Borough currently stores treated rock salt in a permanent structure located at their DPW facility. The storage building consists of an impermeable floor, three walls and a roof.*

*The Borough is considering a new storage facility. Until a new facility is constructed, the Borough will continue to store their de-icing material in the existing structure and provide temporary cover as needed to minimize the amount of material that may wash into the Borough's storm sewer system.*

*Design and construction schedule for the proposed storage facility is not yet determined.*



# SPPP Form 16 – Standard Operating Procedures

<b>Municipality Information</b>	Municipality: <u>Borough of Rumson</u> County <u>Monmouth</u> NJPDES # : <u>NJG0149071</u> PI ID #: <u>213975</u> Team Member/Title: <u>Mark T. Wellne, Superintendent of Public Works</u> Effective Date of Permit Authorization (EDPA): <u>04-01-04</u> Date of Completion: <u>Jan. 10, 2005</u> Date of most recent update: _____	
BMP	Date SOP went into effect	Describe your inspection schedule
<b>Fueling Operations</b> (including the required practices listed in Attachment D of the permit)	<i>SOP pending Borough review &amp; approval</i>	<i>The fueling area, storage tanks and pumps located in the Borough's DPW facility will be inspected on a monthly basis</i>  <i>See Appendix 7 for copy of SOP.</i>
<b>Vehicle Maintenance</b> (including the required practices listed in Attachment D of the permit)	<i>SOP pending Borough review &amp; approval</i>	<i>Inspections will be held on a monthly basis to ensure that the standard operating procedure is being met.</i>  <i>See Appendix 7 for copy of SOP.</i>
<b>Good Housekeeping Practices</b> (including the required practices listed in Attachment D of the permit)  <b>Attach inventory list required by Attachment D of the permit.</b>	<i>SOP pending Borough review &amp; approval</i>	<i>Indoor/outdoor storage areas, containers and surrounding areas around the Borough's DPW will be inspected on a monthly basis.</i>  <i>See Appendix 7 for a copy of SOP.</i>

**Stormwater Pollution Prevention Plan  
Maintenance Yard Inventory  
Borough of Rumson, Monmouth County, New Jersey**

**Facility Name:** Borough of Rumson Department of Public Works Yard & Recycling Center

**Date:** November 23, 2004

**Facility Location:** East River Road

**Inspector:** Elizabeth Engelbert, Assistant Engineer, T&M Associates

**Accompanied by:** N/A

Recycling Area

- Exposed Material Stockpile: Cardboard bin  
Area for batteries, and small electronics

Boat Tie-Down Area

- Exposed Material Stockpile: (2) 55-gal drums hydraulic fluid

Vehicle Maintenance Garage

- Exposed Material Stockpile: Spare tires
- Exposed Equipment: 2 portable generators  
Spreader Truck

Upper Yard

- Exposed Equipment: Excavator  
9 Trucks  
Plows
- Exposed Material Stockpile: Gravel  
Sand  
Fill dirt and road construction debris  
Coldpatch asphalt  
Mulch  
Topsoil  
Pipe fittings and appurtenances  
Frames and covers

EMS Yard

- Exposed Equipment: 2 Outboard boats

Notes: There are no connected floor drains in the vehicle garages, or office building. There are two storm drain inlets on the property. Stockpiles are not covered. There are two covered fuel pumps (diesel and gasoline) located a raised platform. Fuel is stored in USTs.

# SPPP Form 17 – Employee Training

Municipality Information

Municipality: Borough of Rumson County Monmouth  
 NJPDES # : NJG0149071 PI ID #: 213975  
 Team Member/Title: Mark T. Wellner, Superintendent of Public Works  
 Effective Date of Permit Authorization (EDPA): 04-01-04  
 Date of Completion: Jan. 10, 2005 Date of most recent update: \_\_\_\_\_

Describe your employee training program. For each required topic, list the employees that will receive training on that topic, and the date the training will be held. Attach additional pages as necessary.

*The following topics will be covered in the Borough's annual employee training program:*

<i>Waste Disposal Education</i>	<i>Code Enforcement Officer &amp; Public Works Employees</i>
<i>Municipal Ordinances</i>	<i>Code Enforcement Officer, Public Works Employees, Police Dept.</i>
<i>Yard Waste Collection Program</i>	<i>Public Works employees</i>
<i>Street Sweeping Program</i>	<i>Public Works employees</i>
<i>Stormwater Facility Maintenance Program</i>	<i>Public Works employees</i>
<i>Road Erosion Control Program</i>	<i>Public Works employees</i>
<i>Outfall Pipe Stream Scouring Remediation</i>	<i>Public Works employees &amp; Sewer Department employees</i>
<i>Illicit Connection Elimination and</i>	
<i>Outfall Pipe Mapping</i>	<i>Public Works employees &amp; Sewer Department employees</i>
<i>Maintenance Yard Operations</i>	<i>Public Works employees &amp; other users as appropriate</i>
<i>Construction Activity/Post Construction</i>	
<i>Stormwater Management in New Development</i>	
<i>and Redevelopment</i>	<i>Public Works employees &amp; Zoning/Code Enforcement Officer</i>

*The illicit connection elimination training will include field training on procedures to properly conduct outfall inspections for illicit connections, follow-up investigation and procedures for elimination of the illicit connection. The maintenance yard operations training will include field training on the standard operating procedures for fueling, vehicle maintenance and good housekeeping practices.*

*Method of conducting the training and the dates for the above training programs are yet to be determined.*

*See Appendix 9 for additional information.*