

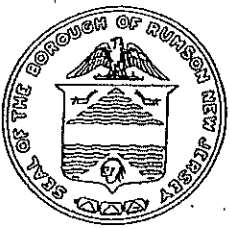
Phone 732-842-3022

Fax 732-842-0961

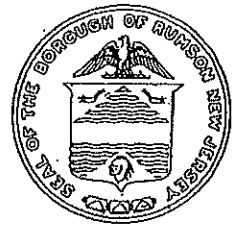
BOROUGH OF RUMSON
ZONING BOARD OF ADJUSTMENTS
VARIANCE APPLICATION REQUIREMENTS

IF YOU ARE A CONTRACT PURCHASER FOR THE PROPERTY- PROVIDE PROOF OF CONTRACT

1. You need a current, sealed copy of your survey. This should include previous additions and all accessory buildings (including pools, patios, driveways....)
2. A REJECTION LETTER will be given to you by the Board Secretary after he has received the survey and plans for your project.
3. You need a list of all property owners within 200 feet of your property, as well as a list of all public utilities that need to be notified of your construction plans and the reason you need to go before the Board. The Borough provides this list. It will accompany the rejection letter and required fees.
4. A copy of the Public Notice should be sent to all property owners and utilities on the 200 foot list, by certified mail (no return requested), at least TEN calendar days prior to the meeting. This should include a detailed description of your proposed work. This information can be found on your rejection letter. Return ALL certified mail postal receipts (the green and white slips) to the Zoning Office.
5. Have the Asbury Park Press or The Two River Times publish you Public Notice NO LATER THAN TEN CALENDAR DAYS prior to the meeting.
6. An AFFIDAVIT OF PUBLICATION is required from the newspaper. (Cut out the notice from the paper in case if delay)
7. An AFFIDAVIT OF SERVICE is required. This must be notarized.
8. Complete your application form.
9. You need TWELVE Copies of the
 1. Application
 2. Survey and Plans
 3. Rejection Letter
10. You are required to have plans. These plans may be drawn by the homeowner, or an architect licensed in the State of New Jersey. These plans must show LOT COVERAGE, BUILDING COVERAGE, FLOOR AREA, SET BACK MEASUREMENTS AND BUILDING HEIGHT; AS APPLIEAS TO YOUR PROJECT. ****providing to distance to the adjoining residences on your plot plan will assist the Board in determining the proximity of the new construction to the neighboring properties****
If your plans are not complete, your application will not be heard by the Board..
11. Variance application fees must be paid ten days prior to the meeting, and proof of current taxes must be provided.
12. ALL PAPERWORK MUST BE IN THIS OFFICE TEN (10) DAYS BEFORE THE MEETING. APPLICATIONS NOT MEETING THESE REQUIREMENTSWILL BE RESCHEDULED FOR THE NEXT AVAILABLE MEETING.
13. PLANS SUBMITTED TO THE BOARD THAT ARE APPROVED AND MEMORIALIZED BY RESOLUTION CANNOT BE MODIFIED WITHOUT FURTHER BOARD APPROVAL.
14. APPLICATIONS APPROVED BY THE BOARDWILL BE MEMORIALIZED AT THE NEXT ZONING BOARD MEETING. NO CONSTRUCTION CAN BEGIN PRIOR TO MEMORIALIZATION



Date of Application _____ 20____



APPLICATION TO ZONING BOARD OF ADJUSTMENTS

Property Address **Block** **Lot**

Name of Applicant **Phone number**

Mailing Address **City** **State** **Zip code**

Nature of Application

Variances requested

Names of adjoining/contiguous property owners

Attach a copy of the 200 foot list and furnish proof of service, prior to hearing

AFTER RECEIVING YOUR VARIANCE YOU MUST APPLY FOR BUILDING PERMITS

Signature of Applicant

Date Application Received _____, 20____

Fee Received \$ _____

APPROVED

Hearing date _____, 20____

DENIED

BOROUGH OF RUMSON
ZONING BOARD OF ADJUSTMENTS
PUBLIC NOTICE

Please take notice that on the ____ day of _____, 20____

at 7:30 PM at the Rumson Municipal Court, 80 East River Road, Rumson, NJ 07760, the Zoning Board of Adjustment of the Borough of Rumson will hold a hearing on the application of: _____,

at which time all interested persons will be given the opportunity to be heard.

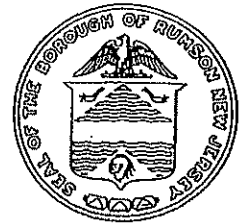
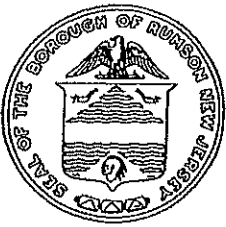
The location of the application is in the ____ zone as shown on the Borough Tax Map, Block _____, Lot _____ and is commonly known as:

The applicant is seeking a variance for the purpose of:

Was rejected for the following non-conformities:

All documents relating to this application may be viewed by the public at Borough Hall during normal business hours. 8:30-4PM Mon-Fri.

Signature of applicant _____ Dated _____



ZONING BOARD OF ADJUSTMENTS
AFFIDAVIT OF SERVICE

STATE OF NEW JERSEY
COUNTY OF MONMOUTH

I, _____, being duly sworn according to law, upon my
oath depose and say:

At least ten (10) days prior to _____ 20 __, the hearing date set for the
application of:

_____, to the Rumson Board of Adjustments
for a variance, gave notice, by certified mail, to each of the property owners whose names and
addresses are attached hereto, of said application dated _____ 20 __.

Said notice was sent to the last known mailing address as shown on the most recent tax list of the
municipality in which their property is located.

A copy of said notice is attached hereto and made part hereof.

Applicant

Sworn to and subscribed
before me this _____
day of _____ 20 __

Notary Public

(Seal)



BOROUGH OF RUMSON

BOARD APPLICATION

CONSENT FORM

IF APPLICANT IS NOT THE OWNER, PLEASE HAVE THE OWNER COMPLETE THIS FORM

I, _____, being duly sworn, certify that I am the Owner of the property which is the subject of this application, that I have authorized the applicant to make this application and that I agree to be bound by the application, the representations made and the decision is the same manner as if I were the applicant.

Therefore, permission is granted to _____, to present the proposed development plans.

Authorization is hereby given to the Borough of Rumson Board Members to inspect all or any part of the subject property with respect to any matters relating to the application.

Owners Signature

Sworn and subscribed to before me

This day of _____, 20

Notary Public